

**REVISED**  
**WEST DEER**  
**TOWNSHIP**  
**SUPERVISORS**  
**REORGANIZATION**  
**MEETING**



**Tuesday**  
**January 2, 2018**  
**8:00 p.m.**

Members present:  
 Dr. DiSanti \_\_\_\_\_  
 Mrs.Hollibaugh \_\_\_\_\_  
 Mrs. Jordan \_\_\_\_\_  
 Mr. Karpuzi \_\_\_\_\_  
 Mr. Maudhuit \_\_\_\_\_  
 Mrs.Romig \_\_\_\_\_  
 Mr. Vaerewyck \_\_\_\_\_

**REORGANIZATION MEETING**  
 January 2, 2018 – 8:00 p.m.

- **Magistrate Swan will swear-in new Board members.**
- **Town Flyer will take pictures of the 2018 Board of Supervisors.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Nominate and Elect Chairperson for the Year 2018
5. Nominate and Elect Vice Chairperson for the Year 2018
6. Appoint Township Auditor
7. Furnish Bonds
8. Re-establish Robert’s Rules of Order
9. Depository for Funds
10. Facsimile Signature
11. Set Monthly Meeting Date and Time
12. Appoint Delegate and Alternate (NHCOC)
13. Appoint Delegate and Alternate (Allegheny County Assoc. of Twp. Officials)
14. Appoint Delegate and Alternate (EIT Tax Committee)
15. Conferences
16. 2018 Board Appointments
 

A - Planning Commission	- 2
B - Zoning Hearing Board	- 1
C - Parks & Recreation	- 2
D – Deer Creek Drainage Basin Authority	- 1
17. Adoption: Ordinance No. 419 (Article III Charter Revisions)
18. Adoption: Ordinance No. 420 (Article III Charter Revisions)
19. Adoption: Ordinance No. 421 (Article IV Charter Revisions)
20. Set Agenda: January 17, 2018
21. Adjournment

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

**ELECT CHAIRPERSON**

OPEN NOMINATIONS:

\_\_\_\_\_ NOMINATES \_\_\_\_\_  
\_\_\_\_\_ NOMINATES \_\_\_\_\_ (OPTIONAL)  
\_\_\_\_\_ NOMINATES \_\_\_\_\_ (OPTIONAL)

CLOSE NOMINATIONS.

WE WILL NOW TAKE A ROLL CALL VOTE – BY STATING A NOMINEE BY NAME – TO APPOINT A NOMINEE AS CHAIRPERSON OF THE WEST DEER TOWNSHIP BOARD OF SUPERVISORS FOR THE YEAR 2018. MEMBERS ARE PERMITTED TO VOTE FOR THEMSELVES.

DR. DISANTI \_\_\_\_\_  
MRS. HOLLIBAUGH \_\_\_\_\_  
MRS. JORDAN \_\_\_\_\_  
MR. KARPUI \_\_\_\_\_  
MR. MAUDHUIT \_\_\_\_\_  
MRS. ROMIG \_\_\_\_\_  
MR. VAEREWYCK \_\_\_\_\_

4

**ELECT VICE-CHAIRPERSON**

OPEN NOMINATIONS:

\_\_\_\_\_ NOMINATES \_\_\_\_\_  
\_\_\_\_\_ NOMINATES \_\_\_\_\_ (OPTIONAL)  
\_\_\_\_\_ NOMINATES \_\_\_\_\_ (OPTIONAL)

CLOSE NOMINATIONS.

WE WILL NOW TAKE A ROLL CALL VOTE TO APPOINT A NOMINEE AS VICE-CHAIRPERSON OF THE WEST DEER TOWNSHIP BOARD OF SUPERVISORS FOR THE YEAR 2018.

MRS. HOLLIBAUGH \_\_\_\_\_  
MRS. JORDAN \_\_\_\_\_  
MR. KARPUZI \_\_\_\_\_  
MR. MAUDHUIT \_\_\_\_\_  
MRS. ROMIG \_\_\_\_\_  
MR. VAEREWYCK \_\_\_\_\_  
DR. DISANTI \_\_\_\_\_

5

**APPOINT TOWNSHIP AUDITOR**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT MARK C. TURNLEY, CERTIFIED PUBLIC ACCOUNTANT, AS THE TOWNSHIP AUDITOR OF WEST DEER TOWNSHIP FOR THE YEAR 2018.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS.HOLLIBAUGH	___	___	___	___

6

**FURNISH BONDS**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO FURNISH BONDS FOR THE TOWNSHIP MANAGER AND THE ADMINISTRATIVE PERSONNEL FOR THE YEAR 2018. THE BONDS WILL BE PAID FROM THE GENERAL FUND.

MOTION SECOND AYES NAYES

MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—

7

**RE-ESTABLISH ROBERT'S RULES OF ORDER**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO RE-ESTABLISH THE ROBERT'S RULES OF ORDER FOR THE YEAR 2018.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___

8



**DEPOSITORY FOR FUNDS**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO DESIGNATE:

PNC BANK AND  
PLGIT (PA LOCAL GOVERNMENT INVESTMENT TRUST)

AS DEPOSITORIES FOR THE TOWNSHIP FUNDS FOR THE YEAR  
2018.

MOTION SECOND AYES NAYES

MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—

9

**FACSIMILE STAMP SIGNATURE**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE USE OF THE FACSIMILE STAMP SIGNATURE ON ALL OF THE WEST DEER TOWNSHIP ACCOUNTS.

MOTION SECOND AYES NAYES

MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—

10

**SET MONTHLY MEETING DATE AND TIME**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO SET THE TOWNSHIP MEETING ON THE THIRD WEDNESDAY OF EACH MONTH AT 6:30 P.M. FOR THE YEAR 2018 AND EXECUTIVE SESSIONS AT 6:00 P.M., AS NEEDED, AND ADVERTISE IN ACCORDANCE WITH THE LAW.

MOTION SECOND AYES NAYES

DR. DISANTI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—

11

**APPOINT DELEGATE AND ALTERNATE TO THE NORTH HILLS  
COUNCIL OF GOVERNMENTS FOR THE YEAR 2018**

**DELEGATE:**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT \_\_\_\_\_ AS THE  
DELEGATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS FOR  
THE YEAR 2018.

MOTION SECOND AYES NAYES

MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. VAEREWYCK	___	___	___	___

**ALTERNATE:**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT \_\_\_\_\_ AS THE  
ALTERNATE DELEGATE TO THE NORTH HILLS COUNCIL OF  
GOVERNMENTS FOR THE YEAR 2018.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

12

**APPOINT DELEGATE & ALTERNATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS**

**DELEGATE:**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT \_\_\_\_\_ AS THE VOTING DELEGATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS FOR THE YEAR 2018.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	---	---	---	---
MR. MAUDHUIT	---	---	---	---
MRS. ROMIG	---	---	---	---
MR. VAEREWYCK	---	---	---	---
DR. DISANTI	---	---	---	---
MRS. HOLLIBAUGH	---	---	---	---
MRS. JORDAN	---	---	---	---

**ALTERNATE:**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT \_\_\_\_\_ AS THE VOTING ALTERNATE DELEGATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS FOR THE YEAR 2018.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	---	---	---	---
MRS. ROMIG	---	---	---	---
MR. VAEREWYCK	---	---	---	---
DR. DISANTI	---	---	---	---
MRS. HOLLIBAUGH	---	---	---	---
MRS. JORDAN	---	---	---	---
MR. KARPUZI	---	---	---	---

13

**APPOINT DELEGATE AND ALTERNATE: EIT TAX COMMITTEE**

**DELEGATE:**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT DANIEL MATOR AS DELEGATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE FOR THE YEAR 2018.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___

**ALTERNATE:**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT \_\_\_\_\_ AS AN ALTERNATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE FOR THE YEAR 2018.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___

**CONFERENCES**

THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS  
2018 SEVEN SPRINGS CONFERENCES ARE HELD IN THE SPRING  
AND FALL.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE BOARD MEMBERS TO ATTEND THE  
SPRING AND FALL CONFERENCES OF THE ALLEGHENY COUNTY  
ASSOCIATION OF TOWNSHIP OFFICIALS AND EXPENSES TO BE  
REIMBURSED FOR THE BOARD MEMBERS.

MOTION SECOND AYES NAYES

DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___

15

**2018 BOARD APPOINTMENTS**

AS OF DECEMBER 31, 2017, THERE ARE VACANCIES ON THE PLANNING COMMISSION, ZONING HEARING BOARD, PARKS & RECREATION BOARD & THE DEER CREEK DRAINAGE BASIN AUTHORITY.

THE TOWNSHIP ADVERTISED FOR ALL OF THE VACANCIES AND LETTERS OF INTERESTS ARE ATTACHED.

**• PLANNING COMMISSION – TWO APPOINTMENTS**

TWO MEMBERS' TERMS EXPIRED ON DECEMBER 31, 2017.

- MARK B. SCHMIDT
- JOHN H. BUTALA

BOTH MR. SCHMIDT & MR. BUTALA REQUESTED REAPPOINTMENTS, AND THEIR LETTERS ARE ATTACHED.

THE TOWNSHIP DID NOT RECEIVE ANY OTHER LETTERS OF INTEREST.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT MARK B. SCHMIDT AS A MEMBER OF THE PLANNING COMMISSION FOR A FOUR YEAR TERM TO EXPIRE DECEMBER 31, 2021.

MOTION SECOND AYES NAYES

MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___

PLANNING COMMISSION (CON'T ON NEXT PAGE)

16-A



WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT JOHN H. BUTALA AS A MEMBER OF THE PLANNING COMMISSION FOR A FOUR YEAR TERM TO EXPIRE DECEMBER 31, 2021.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___

## WEST DEER TOWNSHIP BOARD MEMBERS APPOINTMENTS

<b>PLANNING COMMISSION:</b>	<b>TERM EXPIRES:</b>	<b>NEW TERM:</b>	<b>NEW DATE:</b>
Mark Schmidt	12-31-2017	4 year	12-31-2021
John Butala	12-31-2017	4 year	12-31-2021
Suzanne L. Garlena	12-31-2018	4 year	12-31-2022
Alan M. Banks	12-31-2018	4 year	12-31-2022
Timothy D. Phelps	12-31-2019	4 year	12-31-2023
Katharine M. Rojik	12-31-2020	4 year	12-31-2024
Robert S. Bechtold	12-31-2020	4 year	12-31-2024

### **ZONING HEARING BOARD:**

George Hollibaugh	12-31-2017	5 year	12-31-2022
Sean Parkinson	12-31-2018	5 year	12-31-2023
Joseph D. Gizienski	12-31-2019	5 year	12-31-2024
Scott Woloszyk	12-31-2020	5 year	12-31-2025
Neil Tristani	12-31-2021	5 year	12-31-2026
James Smullin/Alternate:	12-31-2021	5 year	12-31-2026

### **PARKS & RECREATION BOARD:**

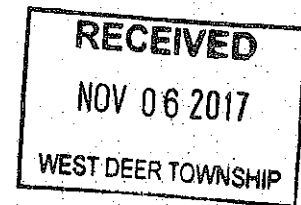
Tom DeMartini	12-31-2017	5 year	12-31-2022
Kristen A. Restori	12-31-2019	5 year	12-31-2024
Chris Reiher	12-31-2019	5 year	12-31-2024
Beverly Jordan -- RESIGNED	12-31-2019	5 year	12-31-2024
Amy Stark	12-31-2020	5 year	12-31-2025
Carol McCaskey	12-31-2021	5 year	12-31-2026
Brandon J. Farster	12-31-2021	5 year	12-31-2026

### **DEER CREEK DRAINAGE BASIN:**

David Trocki	12-31-2017	5 year	12-31-2022
Joanna L. Bieniek	12-31-2017	5 year	12-31-2022
Michael A. Sutter	12-31-2019	5 year	12-31-2024
Donald Simonetti	12-31-2021	5 year	12-31-2026
Daniel Coluccio	12-31-2021	5 year	12-31/2026

### **DCDBA -- Number of members for West Deer**

2014 - 4 members  
 2015 - 5 members  
 2016 - 4 members  
 2017 - 5 members  
 2018 - 4 members  
 2019 - 5 members



**Mark B. Schmidt, P.L.S.  
25 Joseph Street  
Cheswick, PA 15024  
(412) 767-9742**

06 November 2017

Board of Supervisors  
West Deer Township  
P.O. Box 2  
Russellton, PA 15076

RE: Planning Commission Reappointment

To the Board of Supervisors

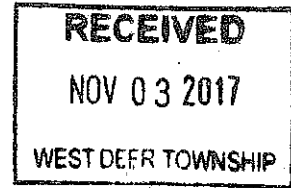
I hereby request reappointment for another term on the West Deer Township Planning Commission. I believe that I can make significant contributions with another term. We have made great strides in updating Township Ordinances. We continue to work on revisions to maintain these regulations in top form. I would appreciate the opportunity to serve on the Planning Commission for another term.

Respectfully submitted,

*Mark B Schmidt*

Mark B. Schmidt, P.L.S.

**JOHN H. and DONNA M. BUTALA**  
**7 GLASGOW ROAD**  
**GIBSONIA, PA. 15044**



November 2, 2017

West Deer Township Board of Supervisors  
c/o Cathy Sopko  
West Deer Township  
109 East Union Road  
Cheswick, PA 15024

Re: West Deer Planning Commission

Dear Supervisors:

By copy of this letter I wish to resubmit my name for appointment to the township Planning Commission for a 4-year term beginning in 2018.

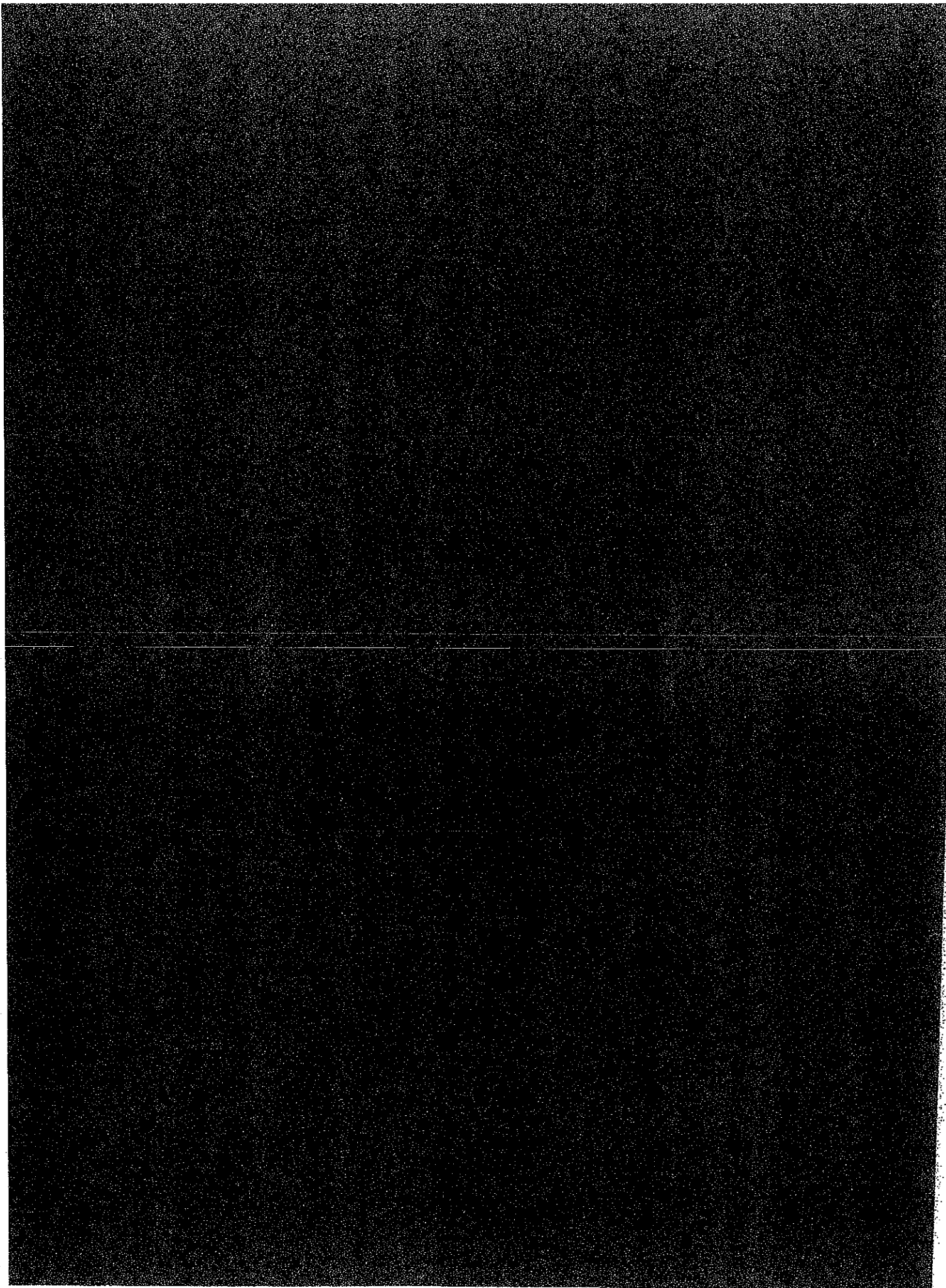
Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "John H. Butala".

John H. Butala

cc: C. Sopko  
G. Bogan



• ZONING HEARING BOARD – ONE APPOINTMENT

ONE MEMBERS' TERM EXPIRED ON DECEMBER 31, 2017.

- GEORGE HOLLIBAUGH

MR. HOLLIBAUGH REQUESTED REAPPOINTMENT.

(LETTER ATTACHED)

THE TOWNSHIP DID NOT RECEIVE ANY OTHER LETTERS OF INTEREST.

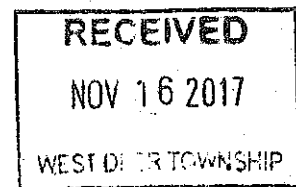
WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT GEORGE HOLLIBAUGH AS A MEMBER OF THE ZONING HEARING BOARD FOR A FIVE YEAR TERM TO EXPIRE DECEMBER 31, 2022.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___

16-B

George Hollibaugh  
390 W Starz Road  
Gibsonia Pa 15044



November 16, 2017

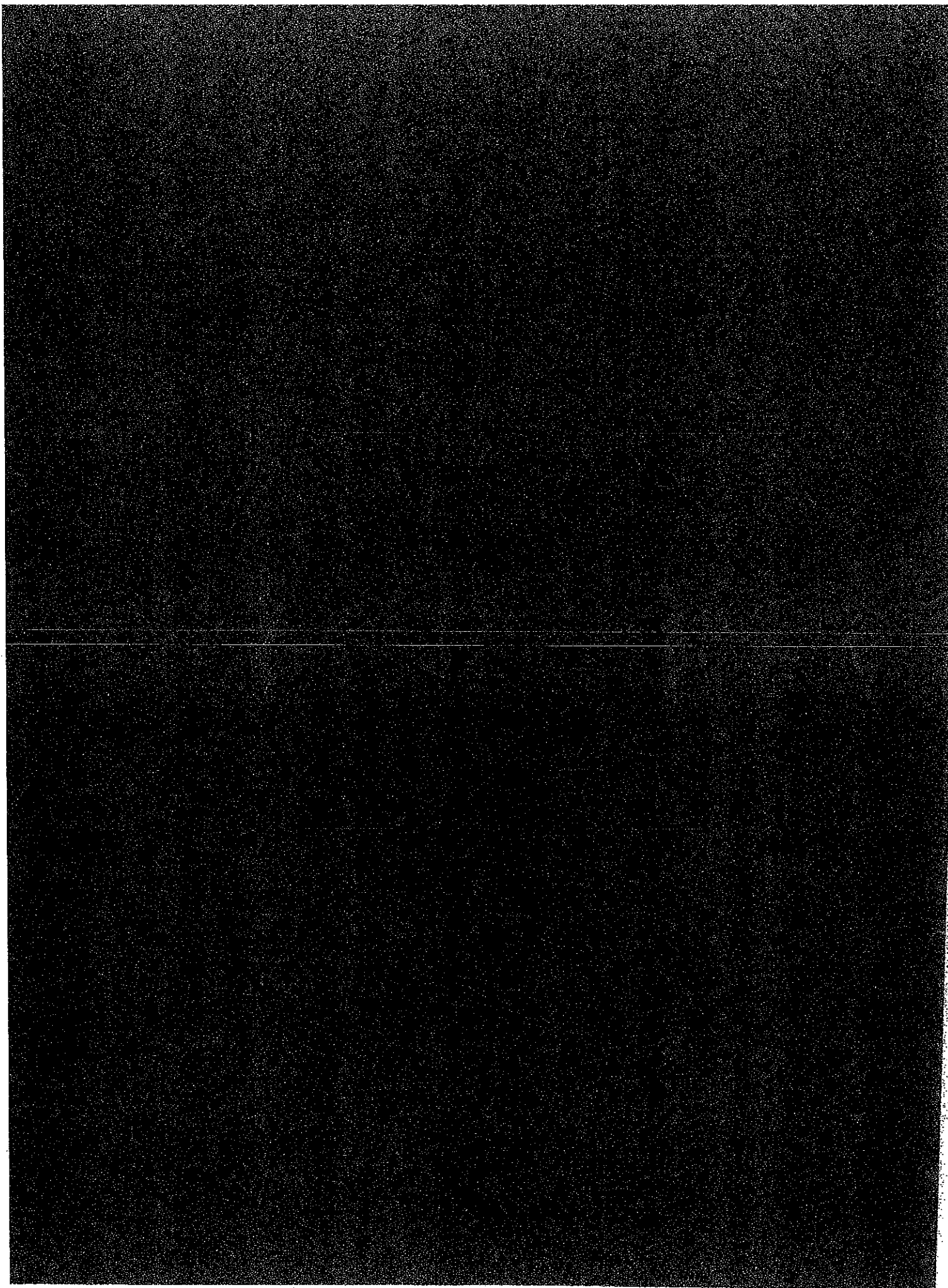
Re: Re-appointment of Zoning Hearing Board

To: Board of Supervisors

I am requesting re-appointment to West Deer Township's Zoning Hearing Board for an additional 5 year term. Thank you for my consideration to this position.

A handwritten signature in cursive script, appearing to read "George Hollibaugh".

George Hollibaugh





• **PARKS AND RECREATION BOARD – TWO APPOINTMENTS**

ONE MEMBERS' TERM EXPIRED DECEMBER 31, 2017.

- TOM DEMARTINI

MR. DEMARTINI REQUESTED REAPPOINTMENT.

AND ONE MEMBER RESIGNED DUE TO BEING ELECTED TO THE BOARD OF SUPERVISORS.

- BEVERLY JORDAN – TERM EXPIRES DECEMBER 31, 2019.

THE TOWNSHIP RECEIVED TWO LETTERS OF INTEREST FROM:

- ARJONA KARPUZI
- LESLIE PETROSKY

(LETTERS ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT TOM DEMARTINI AS A MEMBER OF THE PARKS AND RECREATION BOARD FOR A FIVE YEAR TERM TO EXPIRE DECEMBER 31, 2022.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___

16-C

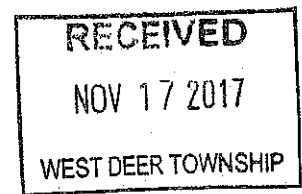
**PARKS & RECREATION BOARD (CON'T ON NEXT PAGE)**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT \_\_\_\_\_ AS A MEMBER OF THE  
PARKS AND RECREATION BOARD TO FILL THE UNEXPIRED TERM  
OF BEVERLY JORDAN. TERM TO EXPIRE DECEMBER 31, 2019.

**MOTION SECOND AYES NAYES**

MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___



To: The West Deer Twp. Board of Supervisors

From: Tom DeMartini

I am interested in serving a second term as a member of the Parks and Recreation Board. I have enjoyed bringing joy to our children and senior citizens during the holiday parties, luncheons and Community Days. I appreciate any consideration the Board may give my application.

Thank You,

Thomas DeMartini

A handwritten signature in cursive script that reads "Thomas DeMartini".

## Cathy Sopko

---

**From:** Daniel Mator <dmator@westdeertownship.com>  
**Sent:** Tuesday, January 02, 2018 8:26 AM  
**To:** Cathy Sopko  
**Subject:** FW: West Deer Township Parks and Recreation Board

FYI

--  
Daniel Mator  
Township Manager  
West Deer Township  
109 East Union Road  
Cheswick, PA 15024  
724.265.3680  
724.265.2228-fax

**From:** Arjona Karpuzi <arjonakarpuzi@gmail.com>  
**Date:** Saturday, December 30, 2017 at 10:50 PM  
**To:** <dmator@westdeertownship.com>  
**Subject:** West Deer Township Parks and Recreation Board

To Whom it May Concern,

Please accept this letter as notice of my desire to be considered for the one of the open positions for the West Deer Parks and Recreation board.

I would love the opportunity to give back to the community in this capacity.

Respectfully,

Arjona Karpuzi

December 27, 2017

To Whom It May Concern,

I am writing this in the hopes of becoming a member of the West Deer Parks and Recreation Board. I am Leslie Petrosky and have been living in Bairdford for almost 8 years now however I have been part of the Alle Kiski Valley my entire life. The reason I am so passionate about being part of the board is that I have a 5 year old little boy who loves to be outside and loves to play. I myself love the outside myself and living right near Bairdford Park I see the potential in the area for some great ideas. I love West Deer as a whole and I think it is a great community to raise a family and I think being on this board we all could work together and make the future of the bright for all who live and will come to live in our community. I hope you see me a good candidate for the board and I hope I hear from you soon. Thank you .

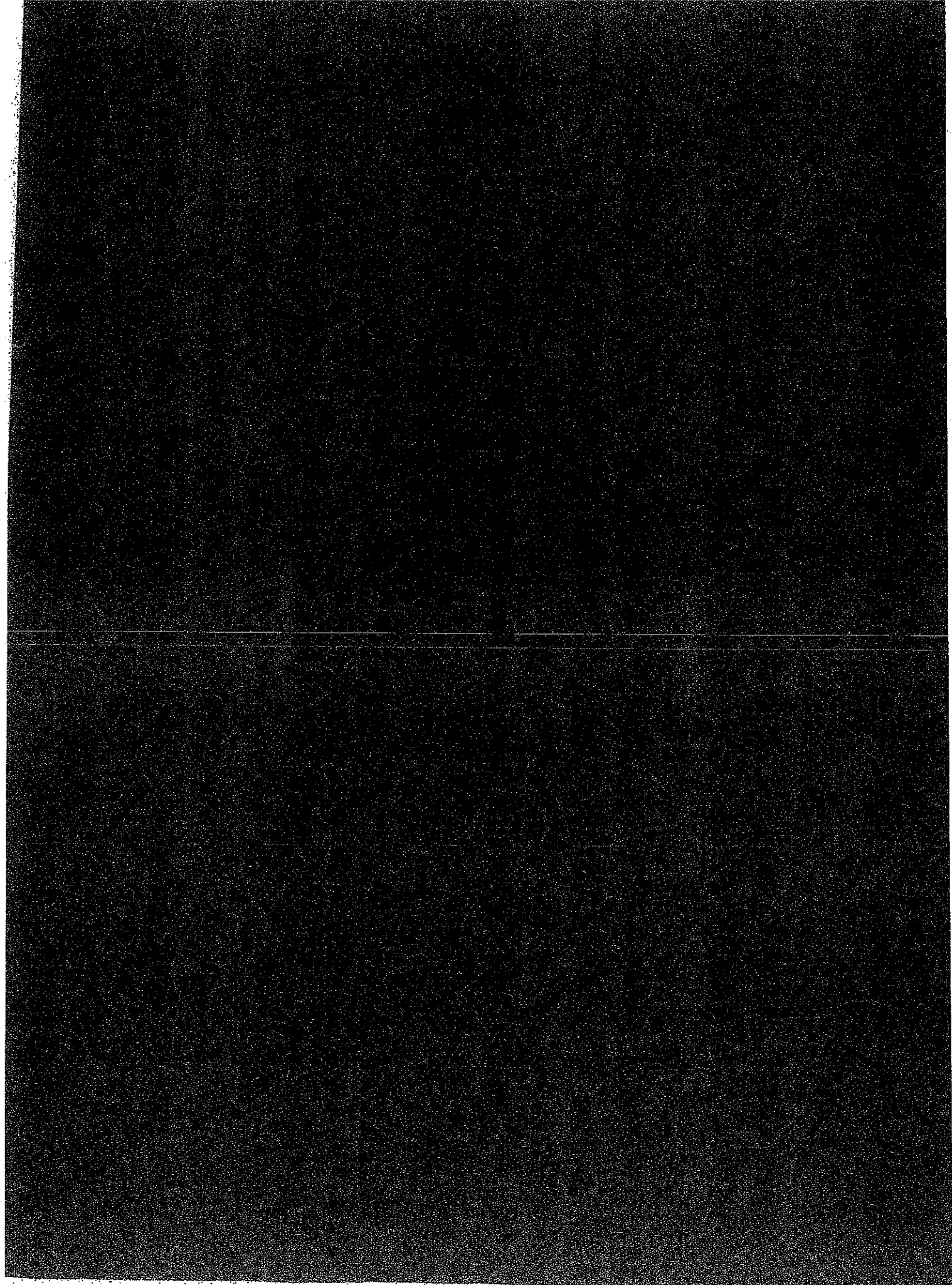
Sincerely Yours,

Leslie Petrosky

230 Orchard St

Bairdford, Pa 15006

724-900-4333



• DEER CREEK DRAINAGE BASIN AUTHORITY – ONE APPOINTMENT

IN 2017, WEST DEER TOWNSHIP HAD FIVE MEMBERS AND INDIANA HAD FOUR MEMBERS SERVE ON THE DEER CREEK DRAINAGE BASIN AUTHORITY.

IN 2018, WEST DEER TOWNSHIP WILL HAVE FOUR MEMBERS AND INDIANA TOWNSHIP WILL HAVE FIVE MEMBERS SERVE ON THE DEER CREEK DRAINAGE BASIN AUTHORITY.

TWO MEMBER'S TERMS EXPIRED ON DECEMBER 31, 2017:

- JOANNA L. BIENIEK
- DAVID TROCKI

THE TOWNSHIP RECEIVED A LETTER FOR REAPPOINTMENT BY MR. TROCKI. NO LETTER WAS RECEIVED BY MRS. BIENIEK.

THE TOWNSHIP ALSO RECEIVED A LETTER OF INTEREST FROM:

- RONALD A. PLESH

(LETTERS ATTACHED)

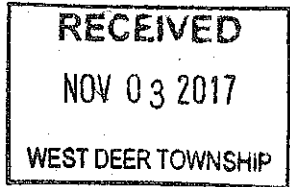
WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT \_\_\_\_\_ AS A MEMBER OF THE DEER CREEK DRAINAGE BASIN AUTHORITY FOR A FIVE YEAR TERM TO EXPIRE DECEMBER 31, 2022.

MOTION SECOND AYES NAYES

MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___

16-D



November 3, 2017

1579 Saxonburg Blvd.  
Tarentum, PA 15084

West Deer Township Board of Supervisors:

As my ten year term with the Deer Creek Drainage Basin Authority will be concluding shortly, I'd like to request that I be reappointed for an additional five year term. Your assistance in this matter will be greatly appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read "David Trocki".

David Trocki

DT/PT



<b>RECEIVED</b>
NOV 05 2017
WEST DEER TOWNSHIP

**Ronald A. Plesh**  
 124 Creighton - Russellton Rd  
 Tarentum, Pa 15084  
 11-6-2017

West Deer Twp Supervisors  
 109 E. Union Rd  
 Cheswick, Pa 15024

Dear Sir or Madam:

I am writing to express my interest in applying for the vacancy on the D.C.D.B.A. Board.

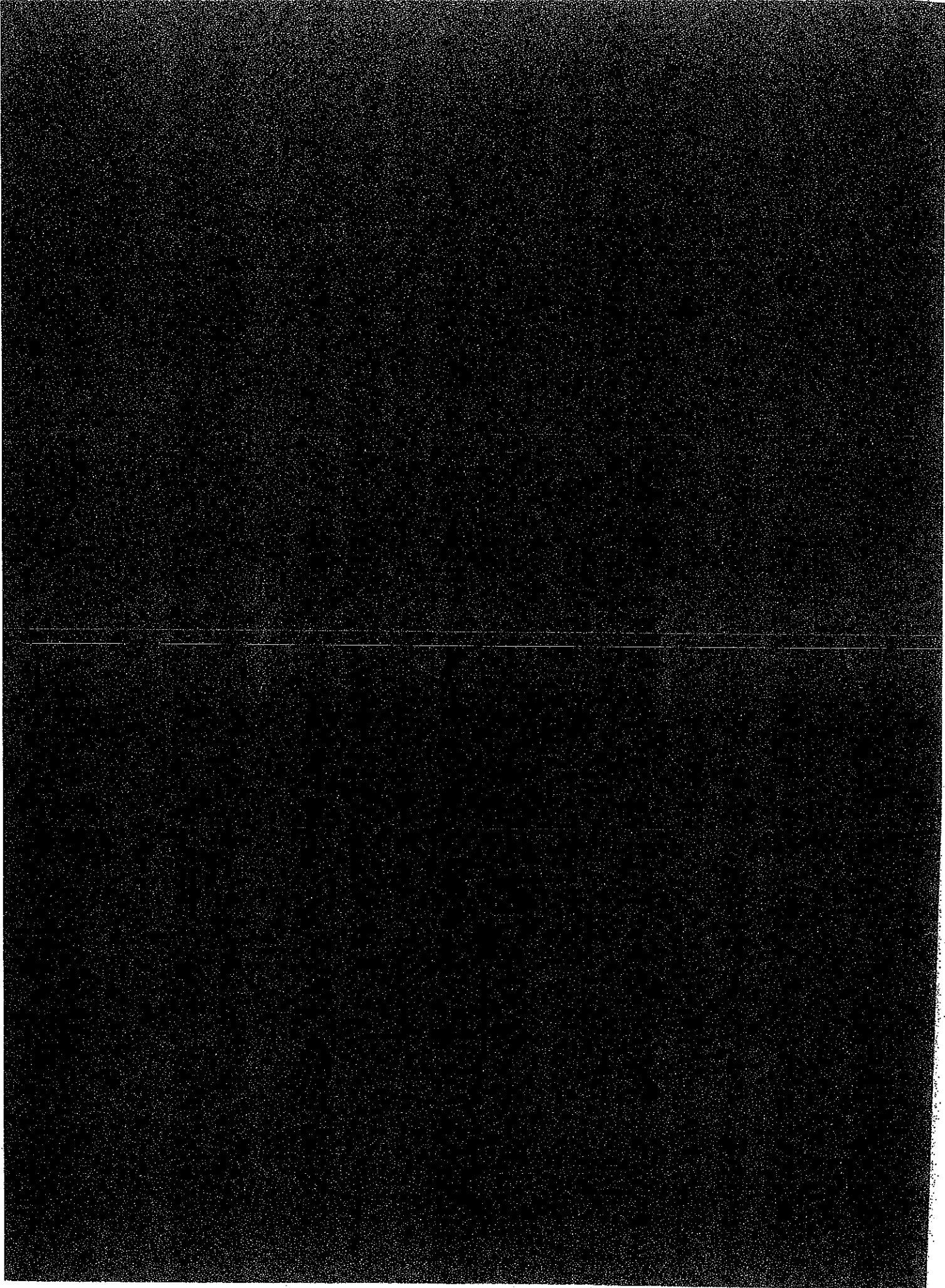
I have been a resident of West Deer Township for 30 years, have managed businesses with 12 employees, owned a business in West Deer Twp for 14 years, and have experience working with and selling plumbing. As I am semi-retired, I have ample time to devote to this appointment.

Thank you for your consideration.

Sincerely,



Ronald A Plesh



**ADOPTION: ORDINANCE NO. 419 (ARTICLE III CHARTER REVISIONS)**

**ORDINANCE NO. 419**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA ADOPTING PROPOSED LANGUAGE, AMENDING SECTIONS C-1011, C-1013, AND C-1020 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER BY REDUCING THE NUMBER OF SUPERVISORS FROM SEVEN TO FIVE, AND POSSIBLY CREATING REPRESENTATIVE DISTRICTS FOR SUPERVISORS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 15 MAY 2018 (PRESUMABLY) PRIMARY ELECTION BALLOT AS TWO REFERENDUM QUESTIONS TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 419 AS ADVERTISED AND PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS.HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___

17

**OFFICIAL**

**WEST DEER TOWNSHIP  
County of Allegheny  
Commonwealth of Pennsylvania**

**ORDINANCE NO. 419**

**AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1011, C-1013, AND C-1020 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER BY REDUCING THE NUMBER OF SUPERVISORS FROM SEVEN TO FIVE, POSSIBLY CREATING REPRESENTATIVE DISTRICTS FOR SUPERVISORS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 15 MAY 2018 (PRESUMABLY) PRIMARY ELECTION BALLOT AS TWO REFERENDUM QUESTIONS TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.**

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

**WHEREAS**, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

**WHEREAS**, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

**WHEREAS**, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

## **SECTION 1. AMENDMENT**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1011 of the West Deer Township Home Rule Charter to reduce the number of supervisors from seven to five, to read in its entirety as follows:

**Effective the first day of January 2020, there shall be a Township Board of Supervisors of five (5) members, elected by the qualified voters of the Township.**

The West Deer Township Board of Supervisors also hereby initiates a referendum to give the voters a choice of whether to remain electing supervisors using an at-large system, or to change to a four-district with one at-large position system of election. If approved by the voters, Section C-1011 of the West Deer Township Home Rule Charter would be amended to add the following language (in **bold**):

Effective the first day of January 2020, there shall be a Township Board of Supervisors of five (5) members, elected by the qualified voters of the Township. **Four (4) supervisors shall be elected by district, and one (1) shall be elected at-large.**

**Districts shall be established according to state law and in conjunction with the County Board of Elections and the Court of Common Pleas, and the time of election of the five supervisors shall be in accordance with the schedule set forth in Section C-1013.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1013 of the West Deer Township Home Rule Charter by restating it as follows:

**The regular election of supervisors shall be held on the municipal election days as established by the laws of the Commonwealth of Pennsylvania.**

The West Deer Township Board of Supervisors also hereby initiates a referendum to amend Section C-1013 of the West Deer Township Home Rule Charter to add the following language explaining the phasing-in of districting if the voters approve the four-district with one at-large position option (in **bold**):

The regular election of supervisors shall be held on the municipal election days as established by the laws of the Commonwealth of Pennsylvania.

**During the 2019 election year, two supervisors shall be elected. One shall be elected from District One, and one from District Three. The three supervisors presently in office shall serve until the expiration of their terms as supervisors at-large.**

**During the 2021 election year, three supervisors shall be elected. One shall be elected from District Two, one from District Four, and one at-large.**

**Thereafter, all supervisors elected shall serve the standard four-year terms as stated in Section C-1012.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1020 of the West Deer Township Home Rule Charter signifying that – if the voters select the districting option – vacancies must be filled from the district in which they occur, to read in its entirety as follows:

**If a vacancy arises in the office of supervisor for any reason, the remaining members of the Board shall, by majority vote, fill the vacancy by appointing a person possessing the qualifications of the office, and who either resides in the district from where the vacancy originates, or from the Township as a whole in the case of an at-large vacancy.**

**If the Board shall refuse, fail, neglect, or be unable for any reason whatsoever to fill such a vacancy within thirty-one (31) days after the vacancy occurs, then the Court of Common Pleas shall – upon petition of the Board or of any twenty-five (25) citizens of the township – fill the vacancy in such office using the parameters prescribed in the preceding paragraph of this Section.**

## **SECTION 2. BALLOT QUESTION**

The West Deer Township Board of Supervisors proposes that the first question to be submitted to the voters at the election shall substantially state in the following form:

**“Shall the West Deer Township Home Rule Charter be amended to reduce the number of supervisors from seven to five members, and to establish four representative districts with one at-large position, effective the first day of January 2020?”**

**Yes or No**

The West Deer Township Board of Supervisors proposes that the first question to be submitted to the voters at the election shall substantially state in the following form:

**“Shall the West Deer Township Home Rule Charter be amended to reduce the number of supervisors from seven to five members with all supervisors to be elected at-large, effective the first day of January 2020?”**

**Yes or No**

**SECTION 3. CALLING FOR ELECTION**

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the primary election on 15 May 2018 (presumably), in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13<sup>th</sup>) Tuesday before the 2018 primary election so that the question may be placed on the ballot for the primary election.

**SECTION 4. SEVERABILITY**

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

**SECTION 5. REPEAL**

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

**SECTION 6. EFFECTIVE DATE**

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 20<sup>th</sup> day of December 2017.

ATTEST:

WEST DEER TOWNSHIP

\_\_\_\_\_  
Daniel J. Mator, Jr.  
Township Manager

\_\_\_\_\_  
Jeffrey D. Fleming, Chairman  
Board of Supervisors

Approved as to Form:

\_\_\_\_\_  
Township Solicitor

**CERTIFICATE**

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 20 December 2017, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes                      No                      Abstain                      Absent

Jeffrey D. Fleming, Chairperson

Richard DiSanti, Vice Chairperson

Rick W. Florentine

Leonard Guerre

Shirley Hollibaugh

Joyce Romig

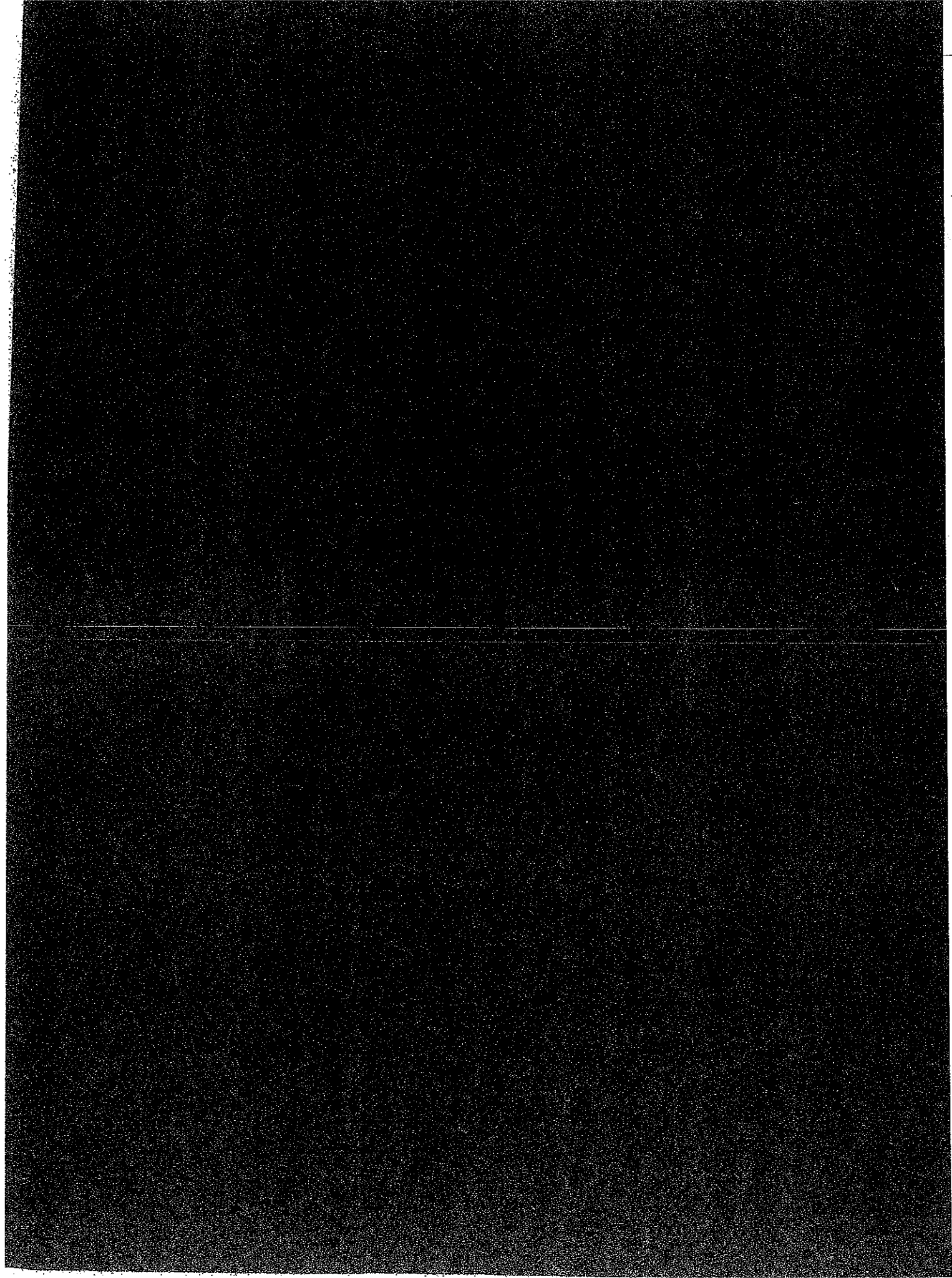
Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 20<sup>th</sup> day of December 2017.

[SEAL]

By: \_\_\_\_\_  
Daniel Mator  
Township Manager





**ADOPTION: ORDINANCE NO. 420 (ARTICLE III CHARTER REVISIONS)**

**ORDINANCE NO. 420**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1012, C-1015, C-1016, C-1017, C-1018, C-1019, AND C-1021 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER REMOVING TIME/DATE-SPECIFIC AND GENDER-BASED LANGUAGE, PERMITTING COMPENSATION FOR SUPERVISORS, RESTRICTING INDIVIDUAL SUPERVISOR AUTHORITY OVER DAY-TO-DAY OPERATIONS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 15 MAY 2018 (PRESUMABLY) PRIMARY ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 420 AS ADVERTISED AND PRESENTED.

MOTION SECOND AYES NAYES

MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
DR. DISANTI	—	—	—	—

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**OFFICIAL**

**WEST DEER TOWNSHIP  
County of Allegheny  
Commonwealth of Pennsylvania**

**ORDINANCE NO. 420**

**AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1012, C-1015, C-1016, C-1017, C-1018, C-1019, AND C-1021 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER REMOVING TIME/DATE-SPECIFIC AND GENDER-BASED LANGUAGE; PERMITTING COMPENSATION FOR SUPERVISORS; RESTRICTING INDIVIDUAL SUPERVISOR AUTHORITY OVER DAY-TO-DAY OPERATIONS; AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 15 MAY 2018 (PRESUMABLY) PRIMARY ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.**

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

**WHEREAS**, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

**WHEREAS**, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

**WHEREAS**, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

## **SECTION 1. AMENDMENT**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1012 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

**The terms of all Supervisors shall be four (4) years shall begin the first Monday of the year following their election.**

**Supervisors are not permitted to serve more than two (2) consecutive terms, but are not otherwise precluded from serving additional terms.**

**A partial term shall be construed as a whole term for the purpose of this section.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1015 of the West Deer Township Home Rule Charter permitting the compensation of elected officials to read in its entirety as follows:

**Each supervisor shall receive compensation at the rate of fifty dollars (\$50) per month for their services. This rate may be changed by ordinance, provided that any ordinance increasing such compensation shall not become effective prior to the first day of the year following the subsequent election of supervisors.**

**Supervisors shall receive no other compensation – directly or indirectly – for the performance of their duties, nor receive pensions, insurance, or other forms of fringe benefits similar to those earned by regular township employees.**

**When authorized and approved by a majority of the Board, individual supervisors – not their family, friends, or otherwise – shall be entitled to reimbursement of actual travel and necessary expenses incurred through the course of performing their duty.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1016 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

**A supervisor shall be a citizen of the United States, shall have been a resident of the Township for at least one (1) year prior to the date of their election, and shall be a registered voter.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1017 of the West Deer Township Home Rule Charter limiting individual supervisor interference in day-to-day operations and to read in its entirety as follows:

**All authority of the Board of Supervisors shall be asserted only by the Board as a whole. No individual supervisor shall have any authority whatsoever unless such authority is specifically delegated by the Charter, or by the Board formally acting as a body.**

**Other than for the purposes of inquiry – or due to a vacancy in the office of Township Manager – the Board or any of its members shall deal with personnel solely through the Township Manager, and neither the Board nor any of its members shall give orders — publicly or privately — to any subordinate of the Manager.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1018 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

**No supervisor shall hold any other compensated or uncompensated Township office or employment during the term for which they are elected to the Board, and no former supervisor shall hold any compensated Township office or employment – nor act as a paid consultant to the Township – until two (2) years after the expiration of the term for which they were elected to the Board.**

**In addition, no supervisor shall hold any compensated office or be employed by the County of Allegheny during their tenure as supervisor.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1019 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

**A supervisor's position shall become vacant upon their death, resignation, or removal from office in any manner authorized by law or this Charter.**

**Whether elected or duly appointed to fill a vacancy in elective office, a township officer shall be removable from office only: by impeachment; by the Governor for reasonable cause after due notice and full hearing on the advice of two-thirds of the Senate; upon conviction of misbehavior in office; or of an infamous crime in accordance with the Constitution of Pennsylvania, or otherwise as may be permitted by law.**

**A supervisor position shall also become vacant for failure of an individual to assume such office after election thereto within forty-five (45) days after the commencement of the term thereof.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1021 of the West Deer Township Home Rule Charter permitting the Board of Supervisors to establish the time of the organization meeting and to read in its entirety as follows:

**The Township Board of Supervisors shall organize on the first Monday of each January at a time formally established at the last Board of Supervisors meeting of December. If the first Monday is a legal holiday, the meeting shall take place on Tuesday instead. The Board shall elect one of their members as Chairperson and one as Vice Chair at this organizational meeting, and both shall hold such offices at the pleasure of the Board.**

**The Board may transact any further business it deems necessary or appropriate at the organizational meeting.**

## **SECTION 2. BALLOT QUESTION**

The West Deer Township Board of Supervisors proposes that the first question to be submitted to the voters at the election shall substantially state in the following form:

**“Shall the West Deer Township Home Rule Charter be amended to: remove and/or replace time and date-specific language; replace gender-based language; permit compensation for supervisors; and restrict individual supervisor authority over day-to-day operations?”**

**Yes or No**

## **SECTION 3. CALLING FOR ELECTION**

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the primary election on 15 May 2018 (presumably), in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13<sup>th</sup>) Tuesday before the 2018 primary election so that the question may be placed on the ballot for the primary election.

**SECTION 4. SEVERABILITY**

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

**SECTION 5. REPEAL**

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

**SECTION 6. EFFECTIVE DATE**

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 20<sup>th</sup> day of December 2017.

ATTEST:

WEST DEER TOWNSHIP

\_\_\_\_\_  
Daniel J. Mator, Jr.  
Township Manager

\_\_\_\_\_  
Jeffrey D. Fleming, Chairman  
Board of Supervisors

Approved as to Form:

\_\_\_\_\_  
Township Solicitor

**CERTIFICATE**

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 20 December 2017, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes                      No                      Abstain                      Absent

Jeffrey D. Fleming, Chairperson

Richard DiSanti, Vice Chairperson

Rick W. Florentine

Leonard Guerre

Shirley Hollibaugh

Joyce Romig

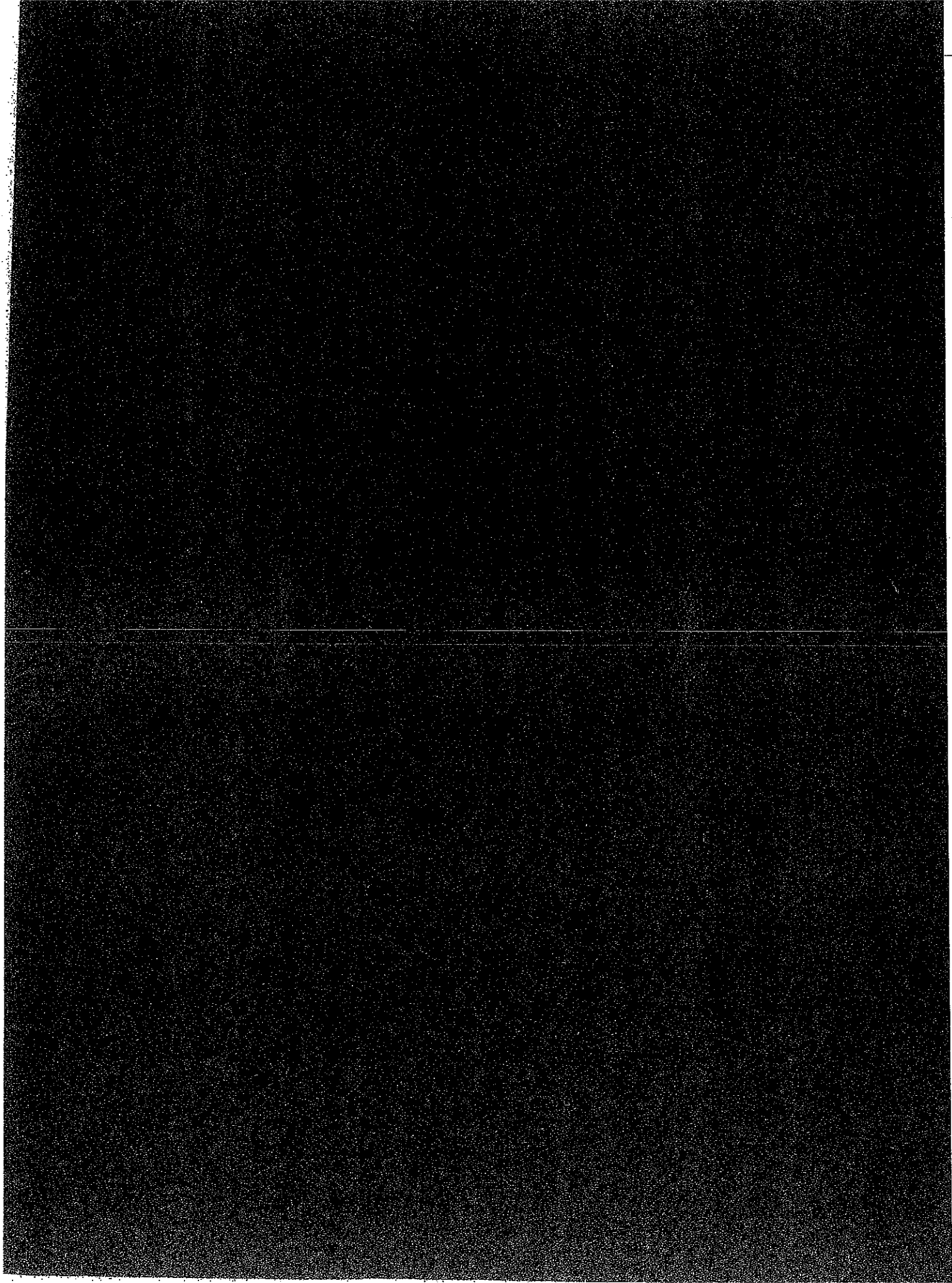
Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 20<sup>th</sup> day of December 2017.

[SEAL]

By: \_\_\_\_\_  
Daniel Mator  
Township Manager





**ADOPTION: ORDINANCE NO. 421 (ARTICLE IV CHARTER REVISIONS)**

**ORDINANCE NO. 421**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE, AMENDING SECTIONS C-1034, C-1035, AND C-1041 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER REMOVING GENDER-BASED LANGUAGE, ALLOWING FOR MODERN FORMS OF ELECTRONIC COMMUNICATION AND PUBLIC PARTICIPATION, MAKING TYPOGRAPHICAL CORRECTIONS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 15 MAY 2018 (PRESUMABLY) PRIMARY ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 421 AS ADVERTISED AND PRESENTED.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
DR. DISANTI	—	—	—	—

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**OFFICIAL**

**WEST DEER TOWNSHIP  
County of Allegheny  
Commonwealth of Pennsylvania**

**ORDINANCE NO. 421**

**AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1034, C-1035, AND C-1041 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER REMOVING GENDER-BASED LANGUAGE; ALLOWING FOR MODERN FORMS OF ELECTRONIC COMMUNICATION AND PUBLIC PARTICIPATION; MAKING TYPOGRAPHICAL CORRECTIONS; AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 15 MAY 2018 (PRESUMABLY) PRIMARY ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.**

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

**WHEREAS**, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

**WHEREAS**, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

**WHEREAS**, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

## **SECTION 1. AMENDMENT**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1034 of the West Deer Township Home Rule Charter incorporating modern technology methods into public participation, modernizing language, removing gender-specific language, and to read in its entirety as follows:

**It shall be the duty of the Board to meet stately at least once a month. The Board may adjourn to a stated time for general business or for special business. If no quorum is present at a regular or adjourned meeting, a majority of those who do meet may agree upon another date for a meeting and may continue to so agree until the meeting is held.**

**Special meetings may be called by the Chairperson – or upon the request of a simple majority of the members of the Board – and must be communicated in a manner which can be audited (e.g., written or electronic communication). Members shall be given at least twenty-four (24) hours notice of such special meetings. The notice shall state whether it is for general or special purposes, and – if for special purposes – the notice shall contain a statement of the nature of the business to be considered.**

**Presence at a meeting constitutes waiver of notice.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1035 of the West Deer Township Home Rule Charter incorporating modern technologies into public openness and transparency, modernizing language, removing gender-specific language, and to read in its entirety as follows:

**The Board shall make and preserve minutes and records of its proceedings. Copies of minutes and records of proceedings shall be open for public inspection at the Township building during regular hours, and minutes shall also be made accessible to the public electronically.**

**At least five (5) days prior to any regular meeting, the administration shall release an agenda of the regular meeting. In addition, within one week after a regular or special meeting, the administration shall release a summary of action taken at the meeting.**

**For the purposes of this section, releases may appear in any newspaper or other print or electronic publication – including the Township website – which is generally available to the residents of the Township and is published or updated at least once a month.**

**The meeting agenda may be adjusted at any time – including during the meeting itself – to include new items, but those new items must be recorded in the minutes, and no**

**formal action can be taken without prior public notice in accordance with all applicable laws.**

**Any emergency matters may be considered at special meetings upon twenty-four (24) hours' notice.**

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1041 of the West Deer Township Home Rule Charter enhancing citizens' right to be heard and modernizing language, and to read in its entirety as follows:

**The Board shall provide reasonable opportunity for interested residents and taxpayers of the Township to address the Board on matters of general or special concern. This opportunity may be afforded the public either at the regular monthly Board meeting or at a special meeting set for this purpose.**

**Residents and taxpayers of the Township have the right to be a registered speaker at a regular business meeting and can do so by contacting the Township Manager a minimum of one week prior to the meeting and requesting to be placed on the agenda.**

## **SECTION 2. BALLOT QUESTION**

The West Deer Township Board of Supervisors proposes that the first question to be submitted to the voters at the election shall substantially state in the following form:

**“Shall the West Deer Township Home Rule Charter be amended to: remove gender-based language; allow for modern forms of electronic communication and public participation; and make typographical corrections?”**

**Yes or No**

## **SECTION 3. CALLING FOR ELECTION**

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the primary election on 15 May 2018 (presumably), in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13<sup>th</sup>) Tuesday before the 2018 primary election so that the question may be placed on the ballot for the primary election.

**SECTION 4. SEVERABILITY**

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

**SECTION 5. REPEAL**

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

**SECTION 6. EFFECTIVE DATE**

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 20<sup>th</sup> day of December 2017.

ATTEST:

WEST DEER TOWNSHIP

\_\_\_\_\_  
Daniel J. Mator, Jr.  
Township Manager

\_\_\_\_\_  
Jeffrey D. Fleming, Chairman  
Board of Supervisors

Approved as to Form:

\_\_\_\_\_  
Township Solicitor

**CERTIFICATE**

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 20 December 2017, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes                      No                      Abstain                      Absent

Jeffrey D. Fleming, Chairperson

Richard DiSanti, Vice Chairperson

Rick W. Florentine

Leonard Guerre

Shirley Hollibaugh

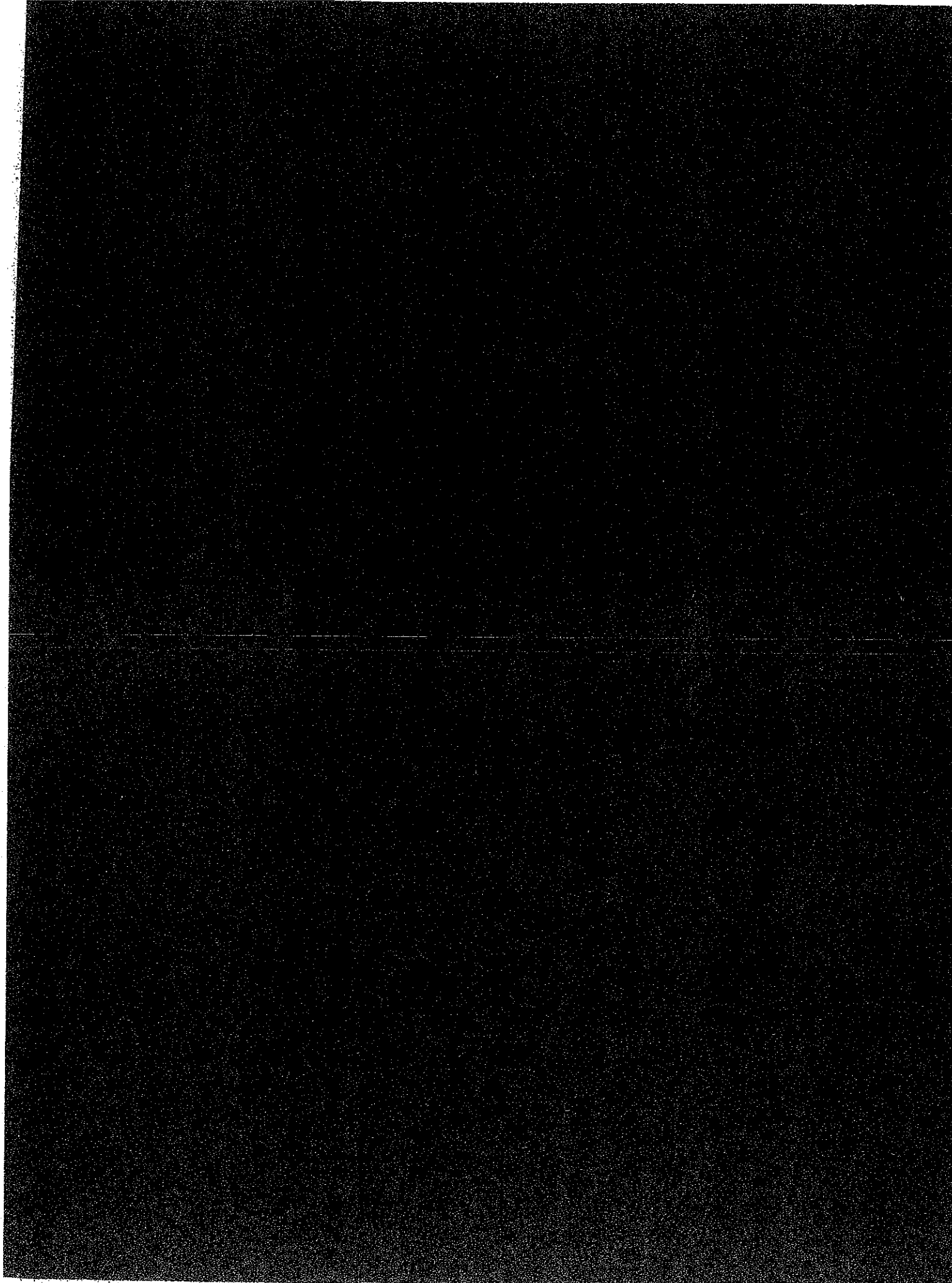
Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 20<sup>th</sup> day of December 2017.

[SEAL]

By: \_\_\_\_\_  
Daniel Mator  
Township Manager





## **SET AGENDA: JANUARY 17, 2018**

6:00 p.m. -- Executive Session

6:30 p.m. -- Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept minutes
8. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
  - C. Utilities and Payroll
  - D. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Adoption: Resolution 1-2018 (Opposition to House Bill 1620)
14. 2018 Salvage Yard License Applications
  - A. Blazczak Salvage, Inc.
  - B. Boulevard Auto & Truck Salvage, LLC
  - C. IAA Acquisition Corp.
  - D. Catanese Brothers Salvage
15. Old Business
16. New Business
17. Set Agenda: February 21, 2018
18. Comments from the Public
19. Adjournment

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**ADJOURNMENT**

I MOVE TO ADJOURN THE REORGANIZATION MEETING  
AT \_\_\_\_\_ P.M.

MOTION SECOND AYES NAYES

DR. DISANTI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—

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